



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-085	Page: 1	of: 1
Title: Maximum BLS or ALS Course Enrollment		
Regulatory Authority: 12VAC5-31-1400		
Date of Issue: December 1, 2002	Effective Date: January 1, 2005	

- A. **Maximum Enrollment** - Certification course size must be limited to a maximum of 30 fully enrolled students.
1. Additional students seeking continuing education credit may be admitted as reasonably allowed by facility size and instructional staff availability.
 2. This policy does not apply to state accredited secondary institutions and regionally/nationally accredited post-secondary educational institutions.
 - a. Courses which fall into this exemption must be:
 - i. Announced by an EMT Instructor or ALS Coordinator who is employed by the institution.
 - ii. Enrolled students must be paying tuition to the institution.
- B. **Student: Instructor Ratio** - The group size for practical skill sessions must not exceed six students per instructor aide (6:1 ratio).